



INDIVIDUAL ENROLLMENT REQUEST FORM TO ENROLL IN A MEDICARE ADVANTAGE PLAN (PART C)

Who can use this form?

People with Medicare who want to join a Medicare Advantage Plan

To join a plan, you must:

- Be a United States citizen or be lawfully present in the U.S.
- Live in the plan's service area

Important: To join a Medicare Advantage Plan, you must also have both:

- Medicare Part A (Hospital Insurance)
- Medicare Part B (Medical Insurance)

When do I use this form?

You can join a plan:

- Between October 15–December 7 each year (for coverage starting January 1)
- Within 3 months of first getting Medicare
- In certain situations where you're allowed to join or switch plans

Visit [Medicare.gov](https://www.Medicare.gov) to learn more about when you can sign up for a plan.

What do I need to complete this form?

- Your Medicare Number (the number on your red, white, and blue Medicare card)
- Your permanent address and phone number

Note: You must complete all items in Section 1. The items in Section 2 are optional — you can't be denied coverage because you don't fill them out.

Reminders:

- If you want to join a plan during fall open enrollment (October 15–December 7), the plan must get your completed form by December 7.
- Your plan will send you a bill for the plan's premium. You can choose to sign up to have your premium payments deducted from your bank account or your monthly Social Security (or Railroad Retirement Board) benefit.

What happens next?

Send your completed and signed form to:

Virginia Premier
PO Box 4250
Richmond, VA 23220-8250

Once they process your request to join, they'll contact you.

How do I get help with this form?

Call Virginia Premier at 1-877-739-1370. TTY users can call 711.

Or, call Medicare at 1-800-MEDICARE (1-800-633-4227). TTY users can call 1-877-486-2048.

En español: Llame a Virginia Premier al 1-877-739-1370 (TTY: 711) o a Medicare gratis al 1-800-633-4227 y oprima el 2 para asistencia en español y un representante estará disponible para asistirle.



Please contact Virginia Premier if you need information in another language or format (Braille)

This Plan Requires Individuals to Have Both Medicare and Medicaid Coverage. To Enroll in Virginia Premier Advantage Elite, Please Provide the Following Information:

LAST Name:		FIRST Name:		Middle Initial:	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.
Birth Date: (____/____/____) (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Home Phone Number: ()		<i>Optional field:</i> Alternate Phone Number: ()	

Permanent Residence Street Address (P.O. Box is not allowed):

City:	<i>Optional field:</i> County:	State:	ZIP Code:
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Mailing Address (only if different from your Permanent Residence Address):

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Optional field: **Emergency contact:** _____

Phone Number: _____ **Relationship to You:** _____

Optional field: **E-mail Address:** _____

Please Provide Your Medicare Insurance Information

Please take out your red, white and blue Medicare card to complete this section.

- Fill out this information as it appears on your Medicare card.
- OR-
- Attach a copy of your Medicare card or your letter from Social Security or the Railroad Retirement Board.

Name (as it appears on your Medicare Card):

PRINT NAME

SIGNATURE

Medicare Number: _____

Is Entitled to: _____ Effective Dates: _____

HOSPITAL (Part A) _____

MEDICAL (Part B) _____

*****You must have Medicare Part A and Part B to join a Medicare Advantage plan.

Please read and answer these important questions:

1. Some individuals may have other drug coverage, including other private insurance, TRICARE, Federal employee health benefits coverage, VA benefits, or State pharmaceutical assistance programs.

Will you have other prescription drug coverage in addition to Virginia Premier? Yes No

If "yes," please list your other coverage and your identification (ID) number(s) for this coverage:

Name of other coverage: _____ ID # for this coverage: _____ Group # for this coverage _____

2. Are you a resident in a long-term care facility, such as a nursing home? Yes No

If "yes," please provide the following information:

Name of Institution: _____

Address & Phone Number of Institution (number and street): _____

3. Are you enrolled in your State Medicaid program? Yes No

If yes, please provide your Medicaid number: _____

4. Do you or your spouse work? Yes No

Optional field: **Please choose the name of a Primary Care Physician (PCP), clinic or health center:**

Name: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Please check one of the boxes below if you would prefer us to send you information in a language other than English or in an accessible format:

Spanish

Large print

Please contact Virginia Premier at 1-833-280-1194 if you need information in an accessible format or language other than what is listed above. Our office hours are 8 am to 8 pm, 7 days a week from October 1 to March 31. From April 1 through September 30, we are open Monday through Friday, 8 am to 8 pm. On certain holidays and weekends from April 1 through September 30, your call will be handled by our automated phone system. TTY users should call 711.



Please Read This Important Information

If you currently have health coverage from an employer or union, joining Virginia Premier could affect your employer or union health benefits. You could lose your employer or union health coverage if you join Virginia Premier. Read the communications your employer or union sends you. If you have questions, visit their website, or contact the office listed in their communications. If there isn't any information on whom to contact, your benefits administrator or the office that answers questions about your coverage can help.

Please Read and Sign Below

By completing this enrollment application, I agree to the following:

Virginia Premier is a Medicare Advantage plan and has a contract with the Federal government. I will need to keep my Medicare Parts A and B. I can be in only one Medicare Advantage plan at a time, and I understand that my enrollment in this plan will automatically end my enrollment in another Medicare health plan or prescription drug plan. It is my responsibility to inform you of any prescription drug coverage that I have or may get in the future. Enrollment in this plan is generally for the entire year. Once I enroll, I may leave this plan or make changes only at certain times of the year when an enrollment period is available (Example: October 15 – December 7 of every year), or under certain special circumstances.

Virginia Premier serves a specific service area. If I move out of the area that Virginia Premier serves, I need to notify the plan so I can disenroll and find a new plan in my new area. Once I am a member of Virginia Premier, I have the right to appeal plan decisions about payment or services if I disagree. I will read the Evidence of Coverage document from Virginia Premier when I get it to know which rules I must follow to get coverage with this Medicare Advantage plan. I understand that people with Medicare aren't usually covered under Medicare while out of the country except for limited coverage near the U.S. border.

I understand that beginning on the date Virginia Premier coverage begins, I must get all of my health care from Virginia Premier, except for emergency or urgently needed services or out-of-area dialysis services. Services authorized by Virginia Premier and other services contained in my Virginia Premier Evidence of Coverage document (also known as a member contract or subscriber agreement) will be covered. Without authorization, **NEITHER MEDICARE NOR VIRGINIA PREMIER WILL PAY FOR THE SERVICES.**

I understand that if I am getting assistance from a sales agent, broker, or other individual employed by or contracted with Virginia Premier, he/she may be paid based on my enrollment in Virginia Premier.

Release of Information: By joining this Medicare health plan, I acknowledge that Virginia Premier will release my information to Medicare and other plans as is necessary for treatment, payment and health care operations. I also acknowledge that Virginia Premier will release my information including my prescription drug event data to Medicare, who may release it for research and other purposes which follow all applicable Federal statutes and regulations. The information on this enrollment form

Attestation of Eligibility for an Enrollment Period

Referenced in section: 30.4

Typically, you may enroll in a Medicare Advantage plan only during the annual enrollment period from October 15 through December 7 of each year. There are exceptions that may allow you to enroll in a Medicare Advantage plan outside of this period.

Please read the following statements carefully and check the box if the statement applies to you. By checking any of the following boxes you are certifying that, to the best of your knowledge, you are eligible for an Enrollment Period. If we later determine that this information is incorrect, you may be disenrolled.

- I am new to Medicare.
- I am enrolled in a Medicare Advantage plan and want to make a change during the Medicare Advantage Open Enrollment Period (MA OEP).
- I recently moved outside of the service area for my current plan or I recently moved and this plan is a new option for me. I moved on (insert date) _____.
- I recently was released from incarceration. I was released on (insert date) _____.
- I recently returned to the United States after living permanently outside of the U.S. I returned to the U.S. on (insert date) _____.
- I recently obtained lawful presence status in the United States. I got this status on (insert date) _____.
- I recently had a change in my Medicaid (newly got Medicaid, had a change in level of Medicaid assistance, or lost Medicaid) on (insert date) _____.
- I recently had a change in my *Extra Help* paying for Medicare prescription drug coverage (newly got *Extra Help*, had a change in the level of *Extra Help*, or lost *Extra Help*) on (insert date) _____.
- I have both Medicare and Medicaid (or my state helps pay for my Medicare premiums) or I get *Extra Help* paying for my Medicare prescription drug coverage, but I haven't had a change.
- I am moving into, live in, or recently moved out of a Long-Term Care Facility (for example, a nursing home or long term care facility). I moved/will move into/out of the facility on (insert date) _____.
- I recently left a PACE program on (insert date) _____.
- I recently involuntarily lost my creditable prescription drug coverage (coverage as good as Medicare's). I lost my drug coverage on (insert date) _____.
- I am leaving employer or union coverage on (insert date) _____.
- I belong to a pharmacy assistance program provided by my state.

- My plan is ending its contract with Medicare, or Medicare is ending its contract with my plan.
- I was enrolled in a plan by Medicare (or my state) and I want to choose a different plan. My enrollment in that plan started on (insert date) _____.
- I was enrolled in a Special Needs Plan (SNP) but I have lost the special needs qualification required to be in that plan. I was disenrolled from the SNP on (insert date) _____.
- I was affected by an emergency or major disaster (as declared by the Federal Emergency Management Agency (FEMA) or by a Federal, state or local government entity. One of the other statements here applied to me, but I was unable to make my enrollment request because of the disaster.

If none of these statements applies to you or you're not sure, please contact Virginia Premier at 1-833-280-1194 (TTY users should call 711) to see if you are eligible to enroll. We are open 8 am to 8 pm, 7 days a week from October 1 to March 31. From April 1 through September 30, we are open Monday through Friday, 8 am to 8 pm. On certain holidays and weekends from April 1 through September 30, your call will be handled by our automated phone system.